



Appointment Letter

July 28, 2021

Subject: Appointment for the post of Software Developer Intern

Dear Ann Mary Thomas ,

With reference to your job application and subsequent interview with us, we are pleased to appoint you as **Software Developer Intern** for 6 months in our organization on the following terms and conditions -

- 1. Date of Joining** - August 1, 2021
- 2. Salary** - Rs. 5,000/- fixed stipend will be provided during the first three month probation period and would be revised upto Rs.10,000/- thereafter the completion of your probation
- 3. Place/Transfer** - Presently the place of work will be in Udaipur, but during the course of the service, you shall be liable to be posted/transferred anywhere (any branches of the company or its group) to serve any of the Company's Projects or any other establishment in India or outside, at the sole discretion of the Management.
- 4. Termination** - Your appointment can be terminated by the Company, without any reason or prior notice in writing.
- 7. Nature of Duties** - You will perform to the best of your ability all the duties as are inherent in your post and such additional duties as the company may call upon you to perform, from time to time. Your specific duties are set out in Schedule II hereto.



During the period of your employment with the Company, you will devote full time to the work of the Company. Further, you will not take up any other employment or assignment or any office, honorary or for any consideration, in cash or in-kind or otherwise, without the prior written permission of the Company.

8. Confidentiality - You will not publish any article or statement, deliver any lecture or broadcast or make any communication to the press, including magazine publication relating to the Company's products or to any matter with which the Company may be concerned, unless you have previously applied to and obtained the written permission from the Company.

You will be required to maintain utmost secrecy in respect of Project documents, commercial offer, design documents, Project cost & Estimation, Technology, Software packages license, Company's policies, Company's patterns & Trade Mark and Company's Human assets profile.

You will be responsible for the safekeeping and return in good condition and order of all Company property, which may be in your use, custody or charge.

You will be required to comply with all such rules and regulations as the Company may frame from time to time.

9. Termination - If at any time in our opinion, which is final in this matter you are found non-performer or guilty of fraud, dishonest, disobedience, disorderly behavior, negligence, indiscipline, absence from duty without permission or any other conduct considered by us deterrent to our interest or of violation of one or more terms of this letter, your services may be terminated without notice and on account of reason of any of the acts or omission the company shall be entitled to recover the damages from you.



10. **Gifts/Presents** - You will not accept any present, commission or any sort of gratification in cash or kind from any person, party or firm or Company having to deal with the company and if you are offered any, you should immediately report the same to the Management.

11. **Acceptance of Offer** - This appointment letter is being issued to you on the basis of the information and particulars furnished by you in your application at the time of your interview and subsequent discussions. If it arises that you have made a false statement (or have not disclosed a material fact) resulting in your being offered this appointment, the Management may take such action as it deems fit.

Please sign and return to the undersigned the duplicate copy of this letter signifying your acceptance.

We welcome you to the **Deoo Infotech** family and look forward to a fruitful collaboration.

Yours Sincerely,

Deepak Kumawat

(Head, HR)

July 28, 2021

*"This document is computer generated and does not require the signature or the Company's stamp in order to be considered valid".