



**TECHNO INDIA NJR INSTITUTE OF TECHNOLOGY**

Approved by AICTE & Affiliated to Rajasthan Technical University

[www.technonjr.org](http://www.technonjr.org)

NJR Knowledge Campus, Plot-SPL-T, Bhamashah (RIICO) Industrial Area, Kaladwas, Udaipur - 313003 (Raj.)  
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**NAAC**

**NATIONAL ASSESSMENT AND  
ACCREDITATION COUNCIL**



## **NAAC AQAR CRITERIA 5.1.4**

Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year.

**For  
Session 2021-22**

TECHNO INDIA NJR INSTITUTE OF TECHNOLOGY, UDAIPUR (RAJ.)

Plot-SPL-T, Bhamashah (RIICO) Industrial Area, Kaladwas, Udaipur 313003 (Rajasthan) India



## 5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Resolving grievances of all the stakeholder namely, students, parents, and employees, is the highest priority of management at Techno India NJR Institute of Technology. This policy not only helps eliminating resentment but also provides harmonious environment where teaching, learning and research activities can be carried out to the fullest. To resolve and dispose of various grievances, Techno India NJR has constituted several committees as per the guidelines of regulatory/statutory bodies to redress different types of grievances. The various committees are

1. The Internal Complaint Committee (ICC) is constituted as per the provisions of section 4 of All Indian Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F. AICTE/ WH/ 2016/01 dated on 10th June 2016.
2. Establishment of Grievance Redressal Committee in the Institution (As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/ Lega112012, dated 25.05.2012)
3. Establishment of Anti Ragging Committee (As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009)
4. Establishment of Committee for SC/ ST (As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 OF 1989, dated 11.09.1989)

### The purpose for various grievance redressal committees is:

- To ensure a democratic environment in the campus,
- To solve the various personal and professional grievances of all the stake holders
- To provide harmonious working and learning environment for everybody,
- To ensure the qualitative as well as quantitative development of institution

### Anyone with a genuine grievance may submit his or her grievance

- (i) To any of the committee members of the relevant committee
- (ii) Submit online grievance redressal form available on the institute website at

<http://technonjr.org/grievance-redressal/>

- (iii) In the grievance box

Procedure for redressal of grievances: i) Upon receipt of a grievance, it shall be forwarded to concerned committee ii) The convenor/chairperson of the concerned committee should convene a meeting of the committee within a week to discuss the grievance and prepare a plan of action iii) Hearing with complainant and clarification from concerned should be taken iv) After due deliberation a decision should be reached and communicated to all the concerned. v) In any case, the grievance should be resolved within a month.

For Techno India NJR Institute of Technology  
पंकज पौरवाल  
Dr. Pankaj Kumar Porwal  
(Principal)



## Anti-Ragging Committee/Squad

Establishment of Anti Ragging Committee (As per All India Council for Technical Education notified Regulation for prevention and prohibition of ragging in AICTE approved Technical Institutions vide No. 37-3/ Legal/ AICTE/ 2009 dated 01.07.2009)

### COMPOSITION OF THE ANTI-RAGGING COMMITTEE/SQUAD

Committee type	Name of the Committee Member	Designation	Mobile Number
Anti-Ragging Committee	Dr. Prasun Chakrabarti	Chairman	6290026219
Anti-Ragging Committee	Dr. Prakash Behrani	Administration	9829172244
Anti-Ragging Committee	Dr. Kalpana Fatawat	Member	9460573987
Anti-Ragging Committee	SHO, Hiran Magri Sec 6	Police Administration	2942466757
Anti-Ragging Committee	Mr. Gaurav Kumawat	Member	8696932753
Anti-Ragging Committee	Mr. Raj Bapna	Student Parent	7737530501
Anti-Ragging Committee	Mr. Vivek Vashisth	Student Parent	9413318801
Anti-Ragging Committee	Ms. Lavi Vashisth	Student	9461542461
Anti-Ragging Committee	Ms. Arzoo Bapna	Student	7427850159
Anti-Ragging Committee	Mr. Ajay Gaur	Student	6350155760

For Techno India NJR Institute of Technology  
पंकज पोखवाल  
Dr. Pankaj Kumar Perwal  
(Principal)



20/10/2021

## Committee for SC/ST

Establishment of Committee for SC/ ST (As per the Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Act, 1989, No. 33 OF 1989, dated 11.09.1989)

### Composition of Committee for SC/ST

Sr. No.	Name	Designation	Contact Details
1.	Mr. Gaurav Kumawat	Chairman	8696932753
2.	Mr. Vivek Jain	Member	8696932719
3.	Dr. Kalpana Fatawat	Member	9460573987
4.	Ms. Bhavna Meena	Student Member	6378675651

For Techno India NJR Institute of Technology  
पंकज पौरवाल  
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(Principal)



**Date: 01/10/2021**

## **Governing Council**

Following members have been appointed to Governing Council of Techno India NJR Institute of Technology, Udaipur with effect from 01/10/2021.

Mr. RS Vyas

Prof. NN Sharma

Prof. Sunil Rai

Prof. Shrihari Prakash Honwad

Mr. Lalit Yagnik

Prof. Pankaj Kumar Porwal

Prof. Prasun Chakravarti

Prof. Pradeep Chhawchharia

Prof. V K Gorana, RTU Nominee

For Techno India NJR Institute of Technology  
पंकज पोखवाल  
Dr. Pankaj Kumar Porwal  
(Principal)



**Date: 11/10/2020**

## Grievance Redressal Committee

Establishment of Grievance Redressal Committee in the Institution and Appointment of OMBUDSMAN by the University. (As per All India Council for Technical Education (Establishment of Mechanism for Grievance Redressal) Regulations, 2012, F. No. 37-3/Lega112012, dated 25.05.2012)

Procedure for Grievance Filing and Resolution:

The students may feel free to put up a grievance in writing and drop it in complaint box. Students can also submit their grievances by filling online form available on college website or by sending an email of college officials or faculty members.

The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.

The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.

### COMPOSITION OF THE GRIEVANCE REDRESSAL COMMITTEE

Sr. No.	Name	Designation	Contact Details
1.	Dr. Prakash Bahrani	Chairman	9829174422
2.	Mr. Abhishek Sharma	Member	8696932730
3.	Mr. Yogendra S Solanki	Member	8696932727
4.	Dr. Kalpana Fatawat	Member	9460573987
5.	Mr. Adarsh Regar	Member	8696932769
6.	Ms. Aabha Rathore	Student Member	7746081400

For Techno India NJR Institute of Technology  
पंकज पोखवाल  
Dr. Pankaj Kumar Porwal  
(Principal)



**Date: 02/11/2021**

## Internal Complaint Committee

*Ref : TechnoNJR/Notices-ICC/Provost/2020/001*

The Internal Complaint Committee (ICC) is constituted as per the provisions of section 4 of All Indian Council for Technical Education (Gender Sensitization, Prevention and Prohibition of Sexual Harassment of Women Employees and Students and Redressal of Grievances in Technical Institutions) Regulations, 2016 vide No. F. AICTE/ WH/ 2016/01 dated on 10th June 2016.

### COMPOSITION OF THE INTERNAL COMPLAINT COMMITTEE (ICC)

Sr. No.	Name	Designation	Contact Details
1.	Mr. Lokesh Malviya	Presiding Officer	8969632731
2.	Dr. Kalpana Fatawat	Member	9460573987
3.	Mr. Gaurav Kumawat	Member	8696932753
4.	Mrs. Madhu Verdia	Member	8696932770
5.	Mr. Rakesh Yadav	Member	8696932755
6.	Ms. Lavi Vashishta	Student Member	9461542461
7.	Mr. Bhuvneshwari Dhamala	Student Member	9116790940
8.	S.H.O Hiran Mangri Sec 6	Police Administration	02942466757

For Techno India NJR Institute of Technology  
पंकज पौरवाल  
Dr. Pankaj Kumar Perwal  
(Principal)



Date: 13/11/2021

## Internal Quality Assurance Cell (IQAC)

Internal Quality Assurance Cell is constituted as per following:

Sr. No.	Name	Designation
1.	Dr. Pankaj Kumar Porwal	Chairman, IQAC
2.	Mr. Yogendra Solanki	Coordinator, IQAC
3.	Mr. R.S. Vyas	Founder Trustee, NJRCF
4.	Dr. Prasun Chakrabarti	Member
5.	Dr. Renu Joshi	Member
6.	Dr. Prakash Behrani	Member
7.	Mr. Aaditya Maheshwari	Member
8.	Mr. Lokesh Malviya	Member
9.	Mr. Gaurav Kumawat	Member
10.	Mr. Rajkumar Soni	Member
11.	Mr. Jitendra Choubisa	Member
12.	Mr. Abrar Ahmed	Member
13.	Mr. K.K. Sharma	Employer
14.	Mr. Jayant Pancholi	Alumnus

IQAC shall evolve mechanisms and procedures for

- Ensuring timely, efficient and progressive performance of academic, administrative and financial tasks;
- The relevance and quality of academic and research programmes;
- Equitable access to and affordability of academic programmes for various sections of society;
- Optimization and integration of modern methods of teaching and learning;
- The credibility of evaluation procedures;
- Ensuring the adequacy, maintenance and proper allocation of support structure and services;
- Sharing of research findings and networking with other institutions in India and abroad.

For Techno India NJR Institute of Technology  
पंकज पोखवाल  
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04/06/2022

## LIST OF MEETINGS CONDUCTED BY EACH OF THE MECHANISM

Below is the list of meetings conducted by Grievances redressal committee:

DATE	MEMBERS
6/Nov/2021	Dr. Prakash Bahrani Chairman Mr. Abhishek Sharma Member Dr. Vivek Jain Member Mr. Yogendra Solanki Member Mr. Gaurav Kumawat Member Ms. Aabha Rathore Student Member
7/May/2022	Dr. Prakash Bahrani Chairman Mr. Abhishek Sharma Member Dr. Vivek Jain Member Mr. Yogendra Solanki Member Mr. Gaurav Kumawat Member Ms. Aabha Rathore Student Member

For Techno India NJR Institute of Technology  
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DATE: 11/06/2021

## **Confirm Mechanism Communication to Stakeholders in HEI Handbook/ Calendar and Online Website with Reference**

All of the Grievances redressal has been uploaded to the website in order to confirm communication to Stakeholders and it can be accessed from following link:

1. ME Students Complaints & Redressal –

[https://iqac.technonjr.org/aqar/2021-22/part-b/5.1.5/Mechanical-Grievances\\_Redressal.xls](https://iqac.technonjr.org/aqar/2021-22/part-b/5.1.5/Mechanical-Grievances_Redressal.xls)

2. CE Students Complaints & Redressal –

[https://iqac.technonjr.org/aqar/2021-22/part-b/5.1.5/Civil\\_Grievances\\_Redressal.xlsx](https://iqac.technonjr.org/aqar/2021-22/part-b/5.1.5/Civil_Grievances_Redressal.xlsx)

3. CSE Students Complaints & Redressal –

[https://iqac.technonjr.org/aqar/2021-22/part-b/5.1.5/CSE\\_Grievances\\_Redressal.xlsx](https://iqac.technonjr.org/aqar/2021-22/part-b/5.1.5/CSE_Grievances_Redressal.xlsx)

4. ECE Students Complaints & Redressal –

[https://iqac.technonjr.org/aqar/2021-22/part-b/5.1.5/ECE-Grievances\\_Redressal.xls](https://iqac.technonjr.org/aqar/2021-22/part-b/5.1.5/ECE-Grievances_Redressal.xls)

5. EE\_EEE Students Complaints & Redressal –

[https://iqac.technonjr.org/aqar/2021-22/part-b/5.1.5/EE\\_EEE\\_StudentsComplaintsAndResolution.xlsx](https://iqac.technonjr.org/aqar/2021-22/part-b/5.1.5/EE_EEE_StudentsComplaintsAndResolution.xlsx)

6. Grievances fill up form is available also on Institute's email address:

<https://www.technonjr.org/grievance-redressal/>

For Techno India NJR Institute of Technology  
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DATE: 11/08/2021

**Geotagged photo graph of redressal box and scanned copy of grievance register with signatures**

1. Geotagged photo graph of redressal box:



For Techno India NJR Institute of Technology  
पंकज पेरवाल  
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(Principal)



## Minutes of Grievance Redressal Committee

The meeting was held online on 30.04.2022 at the Principal's Office at 2:30 PM.

Following members were present:

Name of the Committee Member –

Dr. Prakash Bahrani	Chairman
Mr. Abhishek Sharma	Member
Dr. Vivek Jain	Member
Mr. Yogendra Solanki	Member
Mr. Gaurav Kumawat	Member
Ms. Aabha Rathore	Student Member

S. No	Name of Student	Grievances	Redressal	Date	Session
1	Riya Sharma	Bus timing and Students won't get seat in bus	Bus in charge was informed about the problem	05-08-2021	2021-22
2	Khush Gadwal	Drinking water Cooler not working	Complaint was filed and Technician was called. Water cooler is working	10-09-2021	
3	Arzoo Bapna	New Projector Require in D 305 due to poor visibility	New Projector installed in the D 305	25-11-2021	
4	Priyanshu Arora, Garima Parmar, Deepesh Choudhary	Student not satisfy by the faculty of Software Engineering.	Change the faculty.	02-05-2022	
5	Muskan Choudhary	Proper Cleaning and Furniture is required in room	Cleaning staff was assigned for frequent cleaning of Room D-305	07-05-2022	
6	Nisha Lohar	Sound System required in D 205	New sound system installed in D 205	09-09-2022	

For Techno India NJR Institute of Technology  
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Minutes of Grievance Redressal Committee



The meeting was held online on 30.04.2022 at the Principal's Office at 2:30 PM.

Following members were present:

Name of the Committee Member –

Dr. Prakash Bahrani	Chairman
Mr. Abhishek Sharma	Member
Dr. Vivek Jain	Member
Mr. Yogendra Solanki	Member
Mr. Gaurav Kumawat	Member
Ms. Aabha Rathore	Student Member

S.No	Name of Student	Grievances	Redressal	Date	Session
1	Avinash Ahari	Cleaning of lecture rooms on regular basis is required	New peons were assigned on each floor for cleaning rooms and corridor on daily basis.	10-Aug-21	2021-22
2	Ayushi Choubisa	Fixing of broken windows in lecture room	Windows were fixed with wire mesh	7-Sep-21	
3	Kamal Singh Rao	FM Lab hydraulic pumps needs to be repaired	Pumps were successfully repaired with the help of electricians	23-Sep-21	
4	Kritika Dodia	Installation of CCTV Cameras in parking area	CCTV camera was repaired and installed in the parking area	6-Sep-21	
5	Rudraksh Pacholi	Notices are released for students on irregularly basis and late on time	Committee decided to improve the process of notice communication to students	9-Dec-21	
6	Suryabhan Singh Sarangdevot	Course completion must have to be done on time so that revision can be done.	Faculties were advised in order to complete the syllabus on time and also progress needs to be updated in faculty file.	15-Dec-21	
7	Chandan Shah	Canteen area needs cleaning on regular basis	A bigger waste container was installed around the canteen area and students were advised orally and also through posters about maintain cleanliness of the area	-Dec-21	

For Techno India NJR Institute of Technology  
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8	Poonam Dangi	No sitting space in buses while travelling in college bus	A new bus for the route was started and committee decided to only allow the students having there full bus fees submiitted.	18-Jan-22
9	Pranjal Paliwal	Water cooler cleaing is required for top floor	Water cooler was cleaned after the query	21-Feb-22
10	Ujjwal Jain	There is need of soft skill training for civil students	Selected students will be enrolled in Rubicons training in upcoming semester	23-Mar-22

For Techno India NJR Institute of Technology  
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## Minutes of Grievance Redressal Committee

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Following members were present:

Name of the Committee Member –

Dr. Prakash Bahrani	Chairman
Mr. Abhishek Sharma	Member
Dr. Vivek Jain	Member
Mr. Yogendra Solanki	Member
Mr. Gaurav Kumawat	Member
Ms. Aabha Rathore	Student Member

S. No	Name of Student	Grievances	Redressal	Date	Session
1	Dharmendra Choudhary	Training required on Linux operating system.	Training conducted on Linux between 1-8-2022 to 31-8-2022.	15-07-2021	2021-22
2	Lokesh Kumar Salvi	Class room is not cleaned regularly	It was directed to the sweeper to clean the classroom on regular basis.	04-09-2021	
3	Abhay Upadhyay	Keyboard and Mouse not work properly in VLSI Lab	All the Keyboard and Mouse were checked and defective parts were replaced.	18-12-2022	
4	Kushbu Suthar	Projector Visibility is not clear in class room.	Replace the glass of projector.	08-03-2022	
5	Naresh Meghwal, Manvi Sethi, Lucky Jadia,	Student not satisfy by the faculty of Fibre optic communication.	Change the faculty.	02-05-2022	

For Techno India NJR Institute of Technology  
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Dr. Vivek Jain	Member
Mr. Yogendra Solanki	Member
Mr. Gaurav Kumawat	Member
Ms. Aabha Rathore	Student Member

S. No	Name of Student	Complaint	Resolution	Date	Session
1	Kavya Ameta	Bus timing and Students wont get seat in bus	Bus incharge was informed about the problem	05-08-2021	2020-21
2	Bhuvneshwari Dhamala	No proper notice board maintained	Notice board was replaced with old one and maintained from then	18-11-2021	
3	Shaurya Veer Singh Bhansali	PE and Circuit lab having less number of practical items like bread boards, Ics, resistors and connecting wires	Required materials were provided	21-09-2021	
4	Himanshu Paliwal	Medical facilities and a medical room must be there	Pantry room was altered with all the medical tablets bandages and dettol	13-10-2021	
5	Jinendra Vaishnav	Defective Furnitures	Replacement of furniture was done	16-01-2022	
6	Akshay Solanki	Proper Cleaning and Furniture is required in room	Cleaning staff was assigned for frequent cleaning of Room D-302	04-03-2022	
7	Praveen Meghwal	Labs must be after Lunch in Time table	As two of our faculties can take Labs only in morning, other than that all the labs are shifted into after Lunch	03-02-2022	





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8	Kapil Kalal	Drinking water Cooler not working	Complaint was filed and Technician was called. Water cooler is working	18-03-2022
9	Puneet Jain	PE and Circuit lab having less number of practical items like bread boards, Ics, resistors and connecting wires	Required materials were provided	09-03-2022

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Dr. Vivek Jain	Member
Mr. Yogendra Solanki	Member
Mr. Gaurav Kumawat	Member
Ms. Aabha Rathore	Student Member

S.No	Name of Student	Grievances	Redressal	Date	Session
1	Deepak Prajapat	Projector is not working properly in classroom	Projector were checked and defective parts were replaced.	07-08-2021	2021-22
2	Saloni Sharma	Room D 301 have not sound System.	after 20 days of problem, we are install sound system in room D 301	14-10-2021	
3	Deependra Raj Singh	Hostel Washroom is not cleaned regularly	It was directed to the peon to clean the washroom on regular basis.	27-01-2022	
4	Jay Verma	Time table is not efficient	Add tutorial and Extra classes in Time Table	17-03-2022	
5	Mehul Purbia	Ansys Training certificate delay	We contacted the Ansys company and certificates were released.	18-03-2022	

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