

25th January, 2024

Sub: Letter of Intent

Dear Mr. Puneet Jain,

Please refer to your application and subsequent interview you had with us. We are pleased to appoint you in our organization on the terms and conditions discussed with you.

You shall be paid a salary aggregating Rs. 20,000 per month and other benefits as per the company rules.

You are required to join your duty with us on or before 1st February, 2024.

Appointment letter shall be issued after joining your duty with us.

Arcgate family welcomes you!