

TINJRIIT 14/6/24/007
CAPITAL INNOTECH PRIVATE LTD.

Works : E-100, Mewar Industrial Area, Madri, Udaipur - 313003 (Rajasthan), Ph. : 0294-2490414
E-mail : info@capitalinnotech.com, CIN : U51100DL2920PTC374410, GSTN : 08AAJCC1702B1ZA
Regd. Office : C-39, Anand Vihar, Delhi-110092



CIPL/HO/P&A/2023-24
30th March, 2023

Miss. Satoni Sharma
D/O C-2, Arham Colony, Road no 3,
Madri, Udaipur, Rajasthan
Mobile - 9460252712
E-Mail:- satonisharma11082001@gmail.com

Sub: - **Letter of Intent**

Miss,

This is in reference to the interview and discussions you had with us. We are pleased to appoint you as **Junior Quality Executive** in our organization at **"MADRI, UDAIPUR, (RAJ.)"** which may be changed by the management at its sole discretion on the terms & conditions mutually agreed upon. Formal appointment letter will be issued to you at the time of your joining the organization.

You are advised to join your duty on or before **April 5, 2024** failing which the offer stands withdrawn automatically.

At the time of joining you are requested to bring the following testimonials for records:

1. Three (3) Passport size color photo.
2. Relieving certificate from the present employer.
3. Last salary certificate from the present employer.
4. Certificates of Educational/professional qualifications
5. Last provident fund account number and UAN
6. Photocopy of your passport (If you have)
7. Copy of Pan Card and Aadhar card
8. SBI, Saving Bank account number
9. Certificate of blood group

Please note that you will submit as the resignation acceptance letter of your present employer within 10 days on receipt of Letter of Intent (LOI), otherwise this will be treated as cancelled.

If the above terms and conditions are acceptable, please sign the duplicate copy of this letter as a token of your acceptance.

Welcome to the Organization.

CAPITAL INNOTECH PRIVATE LIMITED
Regd. Off. DELHI
AUTHORIZED SIGNATORY

Satoni
05/04/2024

Manufacturer of Gas Meter



CAPITAL INNOTECH PVT.LTD
MADRI INDUSTRIAL AREA UDAIPUR

CTC 18325
Gross Salary 16086

Earnings		Deductions	
Basic Salary	₹8043	Employee EPFO 12 %	₹965
HRA	₹ 5,630	Employer EPFO 13%	₹1046
Conveyance		ESIC Employee 0.75%	₹121
Allowances	₹2413	ESIC Employer 3.25%	₹523
Bonus 8.33%	₹670		
Gross Salary	₹16086	Total Deductions	₹2655

Net Pay ₹15000
Amount in Words

Employee Signature

Employee Signature

Saloni
05/04/2024