



Ref. No. WCL/HR/2024

Date: 31-05-2024

Mr. VARUN AMETA

19 R-3 Jai Shree Colony
Dhulkot Chauraha
Udaipur (Raj) , 313004Subject: **Letter of Intent**

Dear Mr. AMETA,

With reference to your application and subsequent interview with us, we are pleased to offer you the post of "G.E.T (IT)" on the terms and conditions as discussed and agreed.

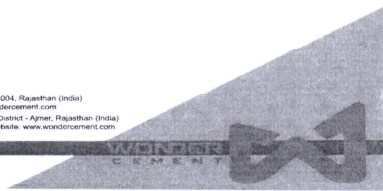
You are requested to submit the following documents at the time of joining:

- Original & Xerox copies of your educational certificates (Verified through DigiLocker & Self attested):
 - i. 10th & 12th mark sheet
 - ii. Degree & Mark Sheets (Year-wise / Semester-wise marks sheets)
 - iii. PG Mark Sheets (Year-wise / Semester-wise marks sheets)
- All previous work experience certificates:
 - i. Copy of Relieving letters or work Experience letters (Self attested)
 - ii. Copy of your current employment: Appointment letter, Relieving letter and latest pay slip (Self attested).
- Copy of Address Proof: Aadhar Card / Ration Card / Passport / Driving License
Voter ID & Domicile Certificate (Verified through DigiLocker & Self attested).
- Pre-Employment Medical Fitness Certificate in the prescribed format from a M.B.B.S. Doctor, duly signed with seal along with Medical reports.
- Copy of PAN Card (through DigiLocker & Self attested), Canceled Cheque / Bank Passbook (Self attested).
- 5 Colored recent passport size photographs.

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WONDER CEMENT LIMITED
Corporate Office: 17, Old Fatehpura, Near Seva Mandir, Udaipur - 313 004, Rajasthan (India)
Tel: +91-294-277777, Fax: +91-294-277740, E-mail: corp.office@wondercement.com
Registered Office: Makrana Road, Madanganj, Kishangarh - 305 601, District - Ajmer, Rajasthan (India)
Telefax: +91-1483-260151, E-mail: regd.office@wondercement.com, Website: www.wondercement.com

CIN: U26943R12005PLC021205





Your formal appointment letter will be issued on submission of all joining related documents.

We welcome you to the Wonder Cement Family and look forward to having a long and happy association with us. Please, acknowledge the receipt as a token of acceptance of this offer, which stands valid till **06-06-2024**

Thanking you.

Yours Faithfully

For WONDER CEMENT LIMITED

Anjali Banga
Chief Human Resources Officer

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WONDER CEMENT LIMITED
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