



Ref. No. WCL/HR/2024

Date: 31-05-2024

Mr. YOGESH SANKHLA

1-B,shiv vihar,Nokha Road,
Hiran Magri Sector:4
Udaipur (Raj) , 313001

Subject: **Letter of Intent**

Dear Mr. SANKHLA,

With reference to your application and subsequent interview with us, we are pleased to offer you the post of "G.E.T (IT)" on the terms and conditions as discussed and agreed.

You are requested to submit the following documents at the time of joining:

- Original & Xerox copies of your educational certificates (Verified through DigiLocker & Self attested):
 - i. 10th & 12th mark sheet
 - ii. Degree & Mark Sheets (Year-wise / Semester-wise marks sheets)
 - iii. PG Mark Sheets (Year-wise / Semester-wise marks sheets)
- All previous work experience certificates:
 - i. Copy of Relieving letters or work Experience letters (Self attested)
 - ii. Copy of your current employment: Appointment letter, Relieving letter and latest pay slip (Self attested).
- Copy of Address Proof: Aadhar Card / Ration Card / Passport / Driving License
Voter ID & Domicile Certificate (Verified through DigiLocker & Self attested).
- Pre-Employment Medical Fitness Certificate in the prescribed format from a M.B.B.S. Doctor, duly signed with seal along with Medical reports.
- Copy of PAN Card (through DigiLocker & Self attested), Canceled Cheque / Bank Passbook (Self attested).
- 5 Colored recent passport size photographs.

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WONDER CEMENT LIMITED
Corporate Office: 17, Old Fatehpura, Near Seva Mandir, Udaipur - 315 004, Rajasthan (India)
Tel: +91-294-2777777, Fax: +91-294-2777140, E-mail: corp.office@wondercement.com
Registered Office: Makrana Road, Madangeri, Kishangarh - 305 801, District - Ajmer, Rajasthan (India)
Website: www.wondercement.com, E-mail: legal.offices@wondercement.com

CIN: U26943RJ2005PLC021205



Your formal appointment letter will be issued on submission of all joining related documents.

We welcome you to the Wonder Cement Family and look forward to having a long and happy association with us. Please, acknowledge the receipt as a token of acceptance of this offer, which stands valid till **06-06-2024**

Thanking you.

Yours Faithfully

For **WONDER CEMENT LIMITED**

Anjali Banga
Chief Human Resources Officer

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WONDER CEMENT LIMITED
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Arcgate Technologies LLP

G1-11, IT Park, MIA (Extn.)
Udaipur 313003
Rajasthan, India

T: +91 77420 92381/82

E: info@arcgate.com

W: arcgate.com

ARC GATE

25th January, 2024

Sub: Letter of Intent

Dear Mr. Yogesh Sankhla,

Please refer to your application and subsequent interview you had with us. We are pleased to appoint you in our organization on the terms and conditions discussed with you.

You shall be paid a salary aggregating Rs. 20,000 per month and other benefits as per the company rules.

You are required to join your duty with us on or before 1st February, 2024.

Appointment letter shall be issued after joining your duty with us.

Arcgate family welcomes you!