

TJNRJT/CSG/24/059



Diligent Global Tech Consulting Pvt. Ltd.

Date: 29th September 2023

To,
Akshat Audichya

Sub: Provisional Offer Letter for Training Program.

Dear Akshat,

In response to your application and subsequent to our interview held by us, we are pleased to inform you that you have been selected to undergo Training Program at our Company. Your training program will commence from 20th November 2023 and you will be expected to undergo minimum 8 months of training program.

Your training program with us is as per the terms and conditions listed below:

Terms and Conditions

- Your Training Program period is from 20th November 2023 to 31st July 2024. Your engagement during the training program does not give you any right for permanent absorption in the Company or any of its associated companies.
- You will be paid a consolidated Stipend/Emoluments of Rs. 15,000 per month during the training period. As a participant during training period, you will not receive salary or benefits as any of the employee benefits that of regular Company employees receive,
- You are required to undergo 8 months training program and you shall not leave/abandon the training abruptly during this period. However, if you decide to discontinue the training program whatsoever reasons, you shall inform the same to the Company within 7 days from the date of your joining the training program. In such event, you are not obligated to the service agreement terms and conditions and the same shall be cancelled with 'no obligations' either side.

- In case your performance has not been up to the mark during the period and you have not been able to clear the assignments/ tests/ etc., assigned to you during, after the training program, no offer of employment will be made and you will not have any right to claim any employment with the Company.
- On successful completion of your training program, interviews will be conducted, and subject to Company's/Client's assessment you will be offered an appointment, ("Employment Letter") in an appropriate grade/level of the Company and shall be assigned to any projects by the Company.
- During your training program, you may have access to trade secrets and confidential business information belonging to the Company. You shall keep all of this information strictly confidential, and refrain from using it for your own purposes or from disclosing it to anyone outside the Company. In addition, you agree that, upon conclusion of your employment, you will immediately return to the Company all of its property, equipment, and documents, including electronically stored information.
- You shall observe all policies and practices governing the conduct of our business and employees, including our policies throughout your training program.
- You are required to complete the "Exit/Clearance formalities" at the end of your Training Program.

We hope that your association with the Company will be successful and rewarding.

Please return the acceptance copy (attached) to HR Department, duly affixing your full signature as a token of your acceptance.

Thank you

Acknowledgment

Yours sincerely
For Diligent Global Tech Consulting Pvt. Ltd.

Name of the Candidate



[Handwritten Signature]