

Date: 1st September, 2023

Gagan Jain

Letter of Internship

Dear Gagan,

We are pleased to offer you an internship position as a Trainee Developer. The terms and conditions of your internship with the organization are set forth below:

- 1) Date of Joining: 1st September, 2023
- 2) Duration of Internship: 6 months
- 3) Working hours: 10:30 am to 07:00 pm (Monday-Friday) and Saturday: 10:30 am to 2:30 pm (excluding second Saturday).
- 4) Internship Stipend: Rs. 10,000.00/month as per the Company's policy. Your performance will be evaluated from time to time and based on this, your monthly stipend will be revised.
- 5) You will not be entitled to a "Paid leave" during this tenure.
- 6) TDC reserves the right to conclude the internship based on an evaluation of performance and conduct throughout the internship duration.
- 7) During your internship, you may have access to confidential and proprietary business information belonging to the organization.

By accepting this offer, you acknowledge that this information must remain confidential and agree to refrain from using it for your purpose or disclosing it to anyone outside of the organization.

We look forward to having you begin your career with us and wish you a successful internship. Welcome to our team!

With Regards,


Lalithahpari Bawitlung
HR Team | TDC Consultancy Pvt. Ltd.
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