

TINJRT/CS E/24/062



Diligent Global Tech Consulting Pvt. Ltd.

Date: 28<sup>th</sup> September 2023

TO,  
Yashasvi Jhala

**Sub:** Provisional Offer Letter for Training Program.

Dear Yashasvi,

In response to your application and subsequent to our interview held by us, we are pleased to inform you that you have been selected to undergo Training Program at our Company. Your training program will commence from 20<sup>th</sup> November 2023 and you will be expected to undergo minimum 8 months of training program.

Your training program with us is as per the terms and conditions listed below:

**Terms and Conditions**

- Your Training Program period is from 20<sup>th</sup> November 2023 to 31<sup>st</sup> July 2024. Your engagement during the training program does not give you any right for permanent absorption in the Company or any of its associated companies.
- You will be paid a consolidated Stipend/Emoluments of Rs. 15,000 per month during the training period. As a participant during training period, you will not receive salary or benefits as any of the employee benefits that of regular Company employees receive.
- You are required to undergo 8 months training program and you shall not leave/abandon the training abruptly during this period. However, if you decide to discontinue the training program whatsoever reasons, you shall inform the same to the Company within 7 days from the date of your joining the training program. In such event, you are not obligated to the service agreement terms and conditions and the same shall be cancelled with 'no obligations' either side.

North Wing, Vth Floor, JVP Building, Plot No.5, Software Unit Lyt. Hitech City, Madhapur, Hyderabad,  
Rangareddi, Telangana, India, 500081

- In case your performance has not been up to the mark during the period and you have not been able to clear the assignments/ tests/ etc., assigned to you during, after the training program, no offer of employment will be made and you will not have any right to claim any employment with the Company.
- On successful completion of your training program, interviews will be conducted, and subject to Company's/Client's assessment you will be offered an appointment, ("Employment Letter") in an appropriate grade/level of the Company and shall be assigned to any projects by the Company.
- During your training program, you may have access to trade secrets and confidential business information belonging to the Company. You shall keep all of this information strictly confidential, and refrain from using it for your own purposes or from disclosing it to anyone outside the Company. In addition, you agree that, upon conclusion of your employment, you will immediately return to the Company all of its property, equipment, and documents, including electronically stored information.
- You shall observe all policies and practices governing the conduct of our business and employees, including our policies throughout your training program.
- You are required to complete the "Exit/Clearance formalities" at the end of your Training Program.

We hope that your association with the Company will be successful and rewarding.

Please return the acceptance copy (attached) to HR Department, duly affixing your full signature as a token of your acceptance.

Thank you

Acknowledgment

Yours sincerely  
For **Diligent Global Tech Consulting Pvt. Ltd.**

Name of the Candidate



Date: 1st September, 2023

Yashasvi Jhala

**Letter of Internship**

Dear Yashasvi,

We are pleased to offer you an internship position as a Trainee Developer. The terms and conditions of your internship with the organization are set forth below:

- 1) Date of Joining: 1st September, 2023
- 2) Duration of Internship: 6 months
- 3) Working hours: 10:30 am to 07:00 pm (Monday-Friday) and Saturday: 10:30 am to 2:30 pm (excluding second Saturday).
- 4) Internship Stipend: Rs. 10,000.00/month as per the Company's policy. Your performance will be evaluated from time to time and based on this, your monthly stipend will be revised.
- 5) You will not be entitled to a "Paid leave" during this tenure.
- 6) TDC reserves the right to conclude the internship based on an evaluation of performance and conduct throughout the internship duration.
- 7) During your internship, you may have access to confidential and proprietary business information belonging to the organization.

By accepting this offer, you acknowledge that this information must remain confidential and agree to refrain from using it for your purpose or disclosing it to anyone outside of the organization.

We look forward to having you begin your career with us and wish you a successful internship. Welcome to our team!

With Regards,

  
Lalthanpari Bawitlung  
HR Team | TDC Consultancy Pvt. Ltd.  
Mobile# 7727038677

- In case your performance has not been up to the mark during the period and you have not been able to clear the assignments/ tests/ etc., assigned to you during, after the training program, no offer of employment will be made and you will not have any right to claim any employment with the Company.
- On successful completion of your training program, interviews will be conducted, and subject to Company's/Client's assessment you will be offered an appointment, ("Employment Letter") in an appropriate grade/level of the Company and shall be assigned to any projects by the Company.
- During your training program, you may have access to trade secrets and confidential business information belonging to the Company. You shall keep all of this information strictly confidential, and refrain from using it for your own purposes or from disclosing it to anyone outside the Company. In addition, you agree that, upon conclusion of your employment, you will immediately return to the Company all of its property, equipment, and documents, including electronically stored information.
- You shall observe all policies and practices governing the conduct of our business and employees, including our policies throughout your training program.
- You are required to complete the "Exit/Clearance formalities" at the end of your Training Program.

We hope that your association with the Company will be successful and rewarding.

Please return the acceptance copy (attached) to HR Department, duly affixing your full signature as a token of your acceptance.

Thank you

Acknowledgment

Yours sincerely  
For Diligent Global Tech Consulting Pvt. Ltd.

*Yukti*  
Name of the Candidate



Human Resources

North Wing, 4th Floor, JVP Building, Plot No. 5, Software Unit Lt. Hitech City, Madhapur, Hyderabad,  
Rangareddi, Telangana, India, 500081

TJNRJT/CSE/24/063



Diligent Global Tech Consulting Pvt. Ltd.

Date: 28<sup>th</sup> September 2023

To,  
Yukti Jain

**Sub:** Provisional Offer Letter for Training Program.

Dear Yukti,

In response to your application and subsequent to our interview held by us, we are pleased to inform you that you have been selected to undergo Training Program at our Company. Your training program will commence from 20<sup>th</sup> November 2023 and you will be expected to undergo minimum 8 months of training program.

Your training program with us is as per the terms and conditions listed below:

**Terms and Conditions**

- Your Training Program period is from 20<sup>th</sup> November 2023 to 31<sup>st</sup> July 2024. Your engagement during the training program does not give you any right for permanent absorption in the Company or any of its associated companies.
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- You are required to undergo 8 months training program and you shall not leave/abandon the training abruptly during this period. However, if you decide to discontinue the training program whatsoever reasons, you shall inform the same to the Company within 7 days from the date of your joining the training program. In such event, you are not obligated to the service agreement terms and conditions and the same shall be cancelled with 'no obligations' either side.

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