

**Techno India NJR Institute of Technology**  
**ANNUAL CONFIDENTIAL REPORT (ACR) OF FACULTY / HEAD OF THE**  
**DEPARTMENT: Computer Science and Engineering**

Appraisal of work and progress of Akhilesh Deep Arya of the Department of Computer Science and Engineering for the year 2023-2024

**PART – I**

**PERSONAL DATA**

(To be filled up by the faculty)

1.	Full Name (in Capital letters)	:	Akhilesh Deep Arya
2.	Qualifications	:	M.Tech (Ph.D. Pursuing)
3.	Date of Birth & Contact No.	:	23 Oct 1989, 8696932769
4.	Designation	:	Assistant Professor
5.	The present scale of Pay	:	Basic -                      DA -                      HRA -
6.	Permanent / Temporary & Teaching department for which approved/appointed	:	Permanent
7.	Date of appointment at TINJRIT	:	1 April 2020
8.	Period of long absence, if any, from duty during the year with a specific duration/reason	:	No
9.	Any other assignment in addition to teaching during the appraisal year	:	NBA Coordinator, Placement Training

**PART – II**

**SELF APPRAISAL**

(During the last one-year period of assessment)

1.	Give the details of STTP / FDP /programs (Sponsored / College level) conducted.
2.	Give the details of STTP / FDP / ..... programs (Sponsored / College level) attended A. Emerging Technologies in Computing and Communication (FDP) B. Multivariate Data Analysis and Structural Equation Modeling Using SPSS (FDP) C. Unlocking Industry Insights in Data Science (FDP) D. OBE and Application of Generative AI in Teaching and Research (FDP) E. Role of AI in Engineering Application (FDP) F. Leveraging AI for Effective Teaching, Enhancing Critical Thinking and Fostering Personal Growth (FDP) G. Data Science Workshop H. Digital Creativity Skills (Workshop)
3.	Give details of papers presented at Conferences, Journals, etc. A. A systematic review on machine learning and deep learning techniques in the effective diagnosis of Alzheimer's disease (Brain Informatics Q1) B. Prediction of Alzheimer's disease – A Machine Learning Perspective with Ensemble Learning (IEEE)
4.	Give details of Ph.D. Status:    Completed / Ongoing /Yet to register. If completed, (Give details of Institute, year, thesis title, No. of papers published after Ph.D., students guided so far, students currently being taught, etc. A.     Status: Ongoing

	<p>B. Institute: Manipal University Jaipur</p> <p>C. Year: 2020-25</p> <p>D. Thesis title: Effective Analysis and Diagnosis Framework for Alzheimer's disease using Machine Learning Modeling</p> <p>E. Paper Presented: 1</p> <p>F. Published: 1</p>
5.	<p>Give your most important contributions to the college, during the last year, apart from teaching.</p> <p>A. NBA Documentation and Activities</p>
6.	<p>Give details about your role, in the last year in department/college administration, university activities, etc.</p> <p>A. Placement Training for final and prefinal year</p>
7.	<p>Do you have, during the last year, any significant professional accomplishments, awards, etc. in your favor? Give details.</p> <p>A. IEEE Reviewer</p>
8.	<p>Write in 3-4 lines about any other significant points that you want to bring to the notice of the college administration.</p>
9.	<p>Did you achieve your course objectives and outcomes fully as per the preset targets? if, no, reasons for not meeting the targets and list out your suggestions/recommendations to improve the student performance on the course outcomes that did not meet the target.</p> <p>A. All targets related to the courses taught achieved</p>
10.	<p>List innovative teaching strategies you adopted and related to improving student learning on the interactive department portal</p> <p>A. Flipped Classroom Teaching</p> <p>B. Video Lecture</p> <p>C. Moodle (LMS for DBMS Course)</p>
11.	<p>List activities/assignments you developed and gave to students that were current/latest beyond the syllabus to instill lifelong learning skills among students.</p> <p>A. Certifications in DBMS</p> <p>B. Certification in Python Programming</p>
12.	<p>List unique testing and assessment strategies you adopted to achieve course outcomes that could not be covered through traditional question papers.</p> <p>A. Kahoot Quizzes</p>
13.	<p>List</p> <p>(a) at least 5 activities assignments you specially developed and gave to weak students to improve their learning and</p> <p>A. Video tutorial</p> <p>B. Extra Classes (Remedial)</p> <p>(b) how your effort improved weak students' performance</p> <p>A. By quizzes</p> <p>B. By practical Demonstration during lab time</p>
14.	<p>List at least 5 activity assignments you specially designed to challenge bright students</p> <p>A. Programming problems on the CodeChef platform</p>

**I certify that the information provided by me above is correct to the best of my knowledge.**

  
**Signature of the faculty under appraisal with the date**

**PART – III**

**EXAMINATION RESULTS**

**(During the last Year Period of Assessment)**

Class	Odd semester			Even Semester		
Course Code	5CS4-04			4CS4-05		
Duration for which taught in hours	42			40		
Total No. of students registered	178			179		
Total No. of students Passed	176			178		
Percentage	99			99		
Details of pass students' grade	S	21		33		
	A	34		39		
	B	36		35		
	C	31		29		
	D	26		22		
	E	28		20		
Students' feedback in %						
Reasons for Low %age if any						



**Signature of the faculty under appraisal with the date**

## PART – IV

### ASSESSMENT OF REPORTING / REVIEWING OFFICER

#### 1. STATE OF HEALTH:

- (a) **Physical**  (i) Energetic (ii) Poor health
- (b) **Mental**  (i) Alert (ii) Slow
- (c) **Emotional balance**  (i) Calm and retains poise (ii) Gets provoked easily

#### 2. IQ & UNDERSTANDING:

- (a) Exceptional and has a clear grasp of any matter, however, complicated.
- (b) Intelligent and grasps a point correctly with remarkable speed.
- (c) Shows a barely adequate grasp.
- (d) Very slow and/or often misses the point.

#### 3. ACCURACY IN PRESENTATION AND THOROUGHNESS IN ANALYSIS:

- (a) Most reliable and comprehensive
- (b) Considers all relevant details.
- (c) Apt to be over-concerned with petty details and loses perspective.
- (d) Lacks knowledge and experience.

#### 4. ABILITY IN DISCUSSION AND CONVERSATION:

- (a) Very effective and convincing
- (b) Good and puts across his points clearly.
- (c) Erratic misses the points.
- (d) Very Poor

#### 5. (a) ROLE IN CO-CURRICULAR ACTIVITIES:

- (a) Excellent  (b) Good (c) Poor

#### (b) EXTRACURRICULAR ACTIVITIES:

- (a) Excellent  (b) Good (c) Poor

#### 6. SOCIAL ADJUSTMENTS: Relationship with colleagues/students

- (a) Wins and retains the highest regard of all.
- (b) Generally liked and respected
- (c) Indifferent and aloof

7. **STUDY HABITS:**

- (a) Takes keen interest in studies  (b) Reasonably good (c) Indifferent

8. **ZEAL, SENSE OF RESPONSIBILITY AND PUNCTUALITY:**

- (a) Shows exceptional zeal and devotion to work and has excellent initiative.  
(b) Reasonably diligent and interested in his work with average initiative.  
(c) Lacks a sense of responsibility and is indifferent in work.

9. **ABILITY TO INSPIRE CONFIDENCE AND TO GET BEST OUT OF HIS STUDENTS:**

- (a) Excellent (b) Good (c) Poor

10. **INTEGRITY:**

- (a) Nothing has come to my knowledge that casts any reflection on his integrity. I certify his integrity.  
(b) His reputation is of doubtful nature.  
 (c) He has to establish his reputation.

11. **SPECIAL ATTRIBUTES:**

Has the Faculty possessed special characteristics and/or any outstanding merits or abilities which would justify an advancement and special selection for higher appointment, out of turn? If so, mention these characteristics briefly.

12. **Recommendations / Justification** about observational remarks made about the faculty under appraisal during the year of assessment.

*Good performance during the year*

Signature of Reporting / Reviewing Officer  
With seal and Date

*R. S. S.*

**Techno India NJR Institute of Technology**  
**ANNUAL CONFIDENTIAL REPORT (ACR) OF FACULTY / HEAD OF THE**  
**DEPARTMENT**

Appraisal of work and progress of \_\_\_\_\_ of the Department of Computer  
 Science and Engineering for the year 2023-2024

**PART – I**  
**PERSONAL DATA**  
 (To be filled up by the faculty)

1.	Full Name (in Capital letters)	:	Dr. Kalpana Fatawat
2.	Qualifications	:	Ph.D., M.Sc., MCA, PGDCA
3.	Date of Birth & Contact No.	:	27/10/80, 9460573987
4.	Designation	:	Associate professor
5.	Permanent / Temporary & Teaching department for which approved/appointed	:	Permanent
6.	Date of appointment at TINJRIT	:	1 April 2020
7.	Any other assignment in addition to teaching during the appraisal year	:	<ol style="list-style-type: none"> <li>1 Internal marks finalization and uploading them on RTU portal.</li> <li>2 Attendance portal creation and maintenance</li> <li>3 End term exam result analysis</li> <li>4 Time table</li> <li>5 ERP handling</li> <li>6 Updating all course files and LMS portal for the subject AEM and Machine Learning.</li> <li>7 Provide guidance to faculties in their higher studies, day to day teaching and administrative work assigned to them.</li> </ol>

**PART – II**  
**SELF APPRAISAL**  
 (During the last one-year period of assessment)

1.	Give the details of STTP / FDP /programs (Sponsored / College level) conducted.
2.	<p>Give the details of STTP / FDP / ..... programs (Sponsored / College level) attended</p> <ul style="list-style-type: none"> <li>• Certification course titled “Julia for Data Science” conducted by Julia Academy.</li> <li>• 6-day FDP on “Publishing in High Impact Scopus, SCI and SCIE indexed Journals” organized by Gokul Global University Siddhpur, Gujrat in collaboration with Nucleus of learning and Development from 24 to 29 June 2024.</li> <li>• 1-day FDP on “Experiential learning” organized by ICFAI on 27<sup>th</sup> July 2023.</li> <li>• 1-day FDP on “Outcome Based Education” organized by ICFAI on 27<sup>th</sup> July 2023.</li> </ul>
3.	<p>Give details of papers presented at Conferences, Journals, etc.</p> <ul style="list-style-type: none"> <li>• International Conference on “Mathematical Modelling, Applied Analysis and Computation (ICMMAAC-2023), Aug 3-5” organized by the Department of Mathematics, School of Sciences, <b>JECRC University</b>, Jaipur, India.</li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Kalpna Fatawat*</b> and Yashoverdhan Vyas (March 2024), Certain Reductions and Transformations for Srivastava–Daoust type Series. Trends in Contemporary Mathematics e-ISBN: 978-93-6252-646-5 IIP Series, Volume 3, Book 3, Part 9, Chapter 1.</li> <li>• Yashoverdhan Vyas and <b>Kalpna Fatawat*</b> (March 2024), Transformations and Reductions of Srivastava-Daoust Type Double Hypergeometric Functions. In: Singh, J., Anastassiou, G.A., Baleanu, D., Kumar, D. (eds) Advances in Mathematical Modelling, Applied Analysis and Computation. ICMMAAC 2023. Lecture Notes in Networks and Systems, vol 952. Springer, Cham. <a href="https://doi.org/10.1007/978-3-031-56307-2_15">https://doi.org/10.1007/978-3-031-56307-2_15</a></li> <li>• <b>Series editor</b> in the book <b>Futuristic Trends in Contemporary Mathematics</b> under IIP publication (Series ID: IIPV3EBS22_G17) e-ISBN: 978-93-6252-646-5.</li> </ul>
4.	<p>Give details of Ph.D. Status: Completed / Ongoing / Yet to register.</p> <p>If completed, (Give details of Institute, year, thesis title, No. of papers published after Ph.D., students guided so far, students currently being taught, etc.)</p> <p>A. Status: completed</p> <p>B. Institute: Sir Padampat Singhania University, Bhatwar Udaipur</p> <p>C. Year: 4 May 2019</p> <p>D. Thesis title: Investigation and analysis of problems associated with generalized and q-hypergeometric functions and their solutions</p>
5.	<p>Give your most important contributions to the college, during the last year, apart from teaching.</p> <ul style="list-style-type: none"> <li>• Publication of research paper in Springer nature Book.</li> <li>• Publication of Book Chapter in a book with e-ISBN: 978-93-6252-646-5 and Editor in IIP publication.</li> </ul>
6.	<p>Give details about your role, in the last year in department/college administration, university activities, etc.</p> <p>Apart from teaching I was involved in day to day work like time table handling, attendance portal, mentorship, ERP handling etc.</p>
7.	<p>Do you have, during the last year, any significant professional accomplishments, awards, etc. in your favor? Give details.</p> <p>Certification course titled “Julia for Data Science” conducted by Julia Academy.</p>
8.	<p>Write in 3-4 lines about any other significant points that you want to bring to the notice of the college administration.</p> <p>I am planning to publish a book under IIP publication to which I am the editor. All the faculty members from various branches can contribute their research paper/review paper. I will submit a proposal to management very soon.</p>
9.	<p>Did you achieve your course objectives and outcomes fully as per the preset targets? if, no, reasons for not meeting the targets and list out your suggestions/recommendations to improve the student performance on the course outcomes that did not meet the target.</p> <p>Yes</p>
10.	<p>List innovative teaching strategies you adopted and related to improving student learning on the interactive department portal</p>

	<p>I have used</p> <p><b>Flipped class room</b> and used class time for interactive activities, discussions, and application of knowledge.</p> <p><b>Competency-based learning:</b> asked the higher competency level student to help low competency level students.</p>
11.	<p>List activities/assignments you developed and gave to students that were current/latest beyond the syllabus to instill lifelong learning skills among students. I focused on Short questions, quizzes and MCQ for better understanding of the concept.</p>
12.	<p>List unique testing and assessment strategies you adopted to achieve course outcomes that could not be covered through traditional question papers.</p> <p>I make them understand the interrelationship between the terms involved in current topic and demonstrate them through experiments for better learning.</p>
13.	<p>List</p> <p>(a) at least 5 activities assignments you specially developed and gave to weak students to improve their learning and</p> <ol style="list-style-type: none"> <li>1. Summarization of all the methods involved in respective units of syllabus.</li> <li>2. Provide all assisting notes for complex topics.</li> <li>3. PYQ solutions</li> <li>4. Video lecture of complex topic</li> <li>5. MCQ and quizzes</li> </ol> <p>(b) how your effort improved weak students' performance The students are able to clear the RTU exam and get motivated for higher studies.</p>
14.	<p>List at least 5 activity assignments you specially designed to challenge bright students</p> <ol style="list-style-type: none"> <li>1. Short question bank</li> <li>2. Logical reasoning questions</li> <li>3. Questions based on skills</li> </ol>

**I certify that the information provided by me above is correct to the best of my knowledge.**

  
**Signature of the faculty under appraisal with the date**



## EXAMINATION RESULTS

(During the last Year Period of Assessment)

Class	Odd semester			Even Semester		
Course Code	3EC201 common for civil/mec h./ EC	3CS407 software engineeri ng		4EC201 AEM	4CS201 Discrete Mathemat ics	
Duration for which taught in hours	24 3 units	24 3 units		40	40	
Total No. of students registered	25	178		13	179	
Total No. of students Passed	16	178		8	176	
Percentage	64	100		62	98	
Details of pass students' grade	S					
	A	0	77		2	60
	B	0	50		0	39
	C	4	37		3	35
	D	5	11		1	28
	E	7	03		2	14
Students' feedback in %						
Reasons for Low %age if any	1. Negative attitude towards mathematics due to poor foundation in order to think mathematically.					

  
 Signature of the faculty under appraisal with the date

## PART – IV

### ASSESSMENT OF REPORTING / REVIEWING OFFICER

#### 1. STATE OF HEALTH:

- (a) **Physical**                       (i) Energetic                      (ii) Poor health
- (b) **Mental**                       (i) Alert                      (ii) Slow
- (c) **Emotional balance**     (i) Calm and retains poise                      (ii) Gets provoked easily

#### 2. IQ & UNDERSTANDING:

- (a) Exceptional and has a clear grasp of any matter, however, complicated.
- (b) Intelligent and grasps a point correctly with remarkable speed.
- (c) Shows a barely adequate grasp.
- (d) Very slow and/or often misses the point.

#### 3. ACCURACY IN PRESENTATION AND THOROUGHNESS IN ANALYSIS:

- (a) Most reliable and comprehensive
- (b) Considers all relevant details.
- (c) Apt to be over-concerned with petty details and losses perspective.
- (d) Lacks knowledge and experience.

#### 4. ABILITY IN DISCUSSION AND CONVERSATION:

- (a) Very effective and convincing
- (b) Good and puts across his points clearly.
- (c) Erratic misses the points.
- (d) Very Poor

#### 5. (a) ROLE IN CO-CURRICULAR ACTIVITIES:

- (a) Excellent     (b) Good    (c) Poor

#### (b) EXTRACURRICULAR ACTIVITIES:

- (a) Excellent     (b) Good    (c) Poor

#### 6. SOCIAL ADJUSTMENTS: Relationship with colleagues/students

- (a) Wins and retains the highest regard of all.
- (b) Generally liked and respected
- (c) Indifferent and aloof

7. **STUDY HABITS:**

- (a) Takes keen interest in studies  (b) Reasonably good (c) Indifferent

8. **ZEAL, SENSE OF RESPONSIBILITY AND PUNCTUALITY:**

- (a) Shows exceptional zeal and devotion to work and has excellent initiative.  
(b)  Reasonably diligent and interested in his work with average initiative.  
(c) Lacks a sense of responsibility and is indifferent in work.

9. **ABILITY TO INSPIRE CONFIDENCE AND TO GET BEST OUT OF HIS STUDENTS:**

- (a) Excellent  (b) Good (c) Poor

10. **INTEGRITY:**

- (a) Nothing has come to my knowledge that casts any reflection on his integrity. I certify his integrity.  
(b) His reputation is of doubtful nature.  
(c) He has to establish his reputation.

11. **SPECIAL ATTRIBUTES:**

Has the Faculty possessed special characteristics and/or any outstanding merits or abilities which would justify an advancement and special selection for higher appointment, out of turn? If so, mention these characteristics briefly.

12. **Recommendations / Justification** about observational remarks made about the faculty under appraisal during the year of assessment.

*Above Average performance.*  
*[Signature]*

**Signature of Reporting / Reviewing Officer  
With seal and Date**

**Techno India NJR Institute of Technology, Udaipur**  
**ANNUAL CONFIDENTIAL REPORT (ACR) OF FACULTY / HEAD OF THE DEPARTMENT**

Appraisal of work and progress of ..... Naresh Mali ..... of Department of Computer  
 Science and Engineering for the year 2022-23.  
2023-24

**PART – I**  
**PERSONAL DATA**  
 (to be filled up by the Faculty)

1.	Full Name (in Capital letters)	:	Dr. Naresh Mali
2.	Qualifications	:	Ph.D., M.Tech.(CSE)
3.	Date of Birth & Contact No.	:	11 December 1986 ,8619058180
4.	Designation	:	Associate Professor
5.	Permanent / Temporary & Teaching department for which approved / appointed	:	Permanent
6.	Date of appointment at Techno NJR	:	01/May/2023
7.	Any other assignment in addition to teaching during the appraisal year	:	Conducted Training Program.

**PART – II**  
**SELF APPRAISAL**

(During the last one year period of assessment)

1	<p>Give the details of STTP / FDP / .....programs (Sponsored / College level) conducted</p> <p>1.Faculty knowledge sharing program on “Outcomes based education” Organized by Techno India njr Institute of technology.27 July,2023.</p> <p>2. Faculty knowledge sharing program on “Experiential Learning” Organized by Techno India njr Institute of technology.11 October,2023.</p>
2	<p>Give the details of STTP / FDP / ..... programs (Sponsored / College level) attended</p> <p>1.National level faculty development program on” Publishing High Impact SCOPUS,SCI and SCIE Indexed Journal” organized by Gokul Global University,Siddhpur Gujrat. 24-29 june,2024.</p> <p>2.National Level faculty development program on ”Exploring the use of AI tools in Research” organized by Carrer development cell 8-13april,2024</p> <p>3.One week faculty development program on “Recent trend Artificial intelligence” organized by Bhupal noble’s university, Udaipur with Pantech E-learning 22-27 jan.2024.</p> <p>4.Faculty development program”Leveraging AI for effective teaching enhancing critical thinking” Organized by Uptoskill,8 june,2024.</p> <p>5.Virtual interactive session attended the “Transforming higher education with generative AI” 27Nov.2024.</p> <p>6.”Foundation course On research Methodology-Applied statistics Using SPSS” Organized by SIMBI Labs India 01Nov-10Nov,2023</p> <p>7.Faculty development program on”Management and leadership skill for modern educator” Organized by Uptoskill 30Nov,2024.</p>
3	<p>Give details of papers presented at Conferences, Journals, etc.</p> <p>a) <b>Paper Title:-</b> Advancing renewable energy: Harnessing AI and ML for optimal wind energy generation (Publication Under process)</p>
4	<p>Give details of Ph.D. Status : <input checked="" type="checkbox"/> Completed / <input type="checkbox"/> Ongoing / <input type="checkbox"/> Yet to register <input checked="" type="checkbox"/> Completed</p> <p>If completed,                  (give details of Institute, year, title of thesis, No. of papers published after Ph.D., students guided so far, students currently being guided, etc.)  <b>Title of Thesis:-</b> Cross Automation Analytics of Cloud based ERP Adoption (Special Reference to</p>

Udaipur Rajasthan),2024

a) **Paper Title:-**Cloud computing sustainability and the green cloud :A paradigm shift towards eco-friendly computing August,2024 E-ISSN No\_2582-5836 DOI Prefix-10.53571

- 5 Give your most important contributions to the college, during the last one year, apart from teaching.
1. Result Analysis.
  2. College ERP Portal.
  3. NBA Criteria 6

- 6 Give details about your role, in last one year in department / college administration, university activities, etc.
1. Contributing In ERP Portal and students data verification.

- 7 Do you have, during the last one year, any significant professional accomplishments, awards, etc. in your favor? Give details.
- 1."Best Poster Presentation Award" Organized by Bhupal Noble's University, Udaipur 08-9 jan,2024. Sustainable Development in IT and Management.

- 8 Write in 3-4 lines about any other significant points that you want to bring to the notice of college administration.

Did you achieve your course objectives and outcomes fully as per the preset targets? if, no, reasons for not meeting the targets and list out your suggestions/recommendations to improve the student performance on the course outcomes that did not meet the target.

9. List innovative teaching strategies you adopted and related to improve student learning on the interactive department portal

1. Project Based Learning approach.
2. Flipping the Classroom .
3. Inquiry-Based Learning.

10. List activities/assignments you developed and gave to students that was current/latest beyond syllabus to instill lifelong learning skills among students.

11. List unique testing and assessment strategy you adopted to achieve course outcomes that were could not be covered through traditional question papers.

1. Direct Observation of weak students and regular solved their problems about the specific area of subjects.
2. Self-assessment.
3. The formative use of summative assessment

12. List (a) at least 5 activities assignments you specially developed and gave to weak students to improve their learning and (b) how your effort improved weak students' performance

(a)1.Effective Learning.

2. Small group discussions and learning.
3. Effective Learning design flow chart and other framework.
4. Teach Topics in Different Formats.
5. Mindfulness Activity.

(b) Daily solved their doubts related to weak area. give assignment of numerical problem and theoretical based questions.

Regularly solved MCQ, Short and long question last 5 years papers.

13. List at least 5 activities assignments you specially designed to challenge bright students.

- 1.Complex problem solving.
2. Extra study option.
3. Collaborative learning.
- 4.Keep the students personality in mind.
5. Flexible in-depth learning.

I certify that the information provided by me as above is correct to the best of my knowledge.

Naresh Mali

Signature of the faculty

**PART – III**  
**EXAMINATION RESULTS**  
**(During the last One Year Period of Assessment)**

Class	Odd semester			Even semester		
Course Code	B.tech.V Computer Graphics and Multimedia (5CS4-04)			B.Tech. IV- Theory Of Computation (4CSD4-06) B.Tech. VI- Computer Architecture & Organization		
Duration for which taught in hours						
Total No. of students registered	111		111			
Total No. of students Passed	111		106	Result  Awaited		
Percentage	100%		95%			
Details of pass students' grade	S					
	A	22		6		
	B	14		14		
	C	5		15		
	D	0		11		
	E	0		2		
Students' feedback in %						
Reasons for Low %age, if any						

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**Signature of the faculty**

## PART – IV

### ASSESSMENT OF REPORTING / REVIEWING OFFICER

#### 1. STATE OF HEALTH :

- |                       |                                                                |                           |
|-----------------------|----------------------------------------------------------------|---------------------------|
| (a) Physical          | <input checked="" type="checkbox"/> (i) Energetic              | (ii) Poor health          |
| (b) Mental            | <input checked="" type="checkbox"/> (i) Alert                  | (ii) Slow                 |
| (c) Emotional balance | <input checked="" type="checkbox"/> (i) Calm and retains poise | (ii) Gets provoked easily |

#### 2. IQ & UNDERSTANDING:

- (a) Exceptional and has clear grasp of any matter, however, complicated
- (b) Intelligent and grasps a point correctly with remarkable speed.
- (c) Shows a barely adequate grasp.
- (d) Very slow and / or often misses the point.

#### 3. ACCURACY IN PRESENTATION AND THOROUGHNESS IN ANALYSIS :

- (a)  Most reliable and comprehensive
- (b) Considers all relevant details
- (c) Apt to be over-concerned with petty details and losses perspective
- (d) Lacks knowledge and experience

#### 4. ABILITY IN DISCUSSION AND CONVERSATION :

- (a) Very effective and convincing
- (b) Good and puts across his points clearly
- (c) Erratic, misses the points
- (d) Very Poor

#### 5. (a) ROLE IN CO-CURRICULAR ACTIVITIES :

- (a) Excellent     (b) Good    (c) Poor

#### (b) EXTRA CURRICULAR ACTIVITIES :

- (a) Excellent     (b) Good    (c) Poor

#### 6. SOCIAL ADJUSTMENTS : Relationship with colleagues / students

- (a) Wins and retains the highest regard of all
- (b) Generally liked and respected
- (c) Indifferent and aloof



7. **STUDY HABITS :**

- (a) Takes keen interest in studies    (b) Reasonably good    (c) Indifferent

8. **ZEAL, SENSE OF RESPONSIBILITY AND PUNCTUALITY :**

- (a) Shows exceptional zeal and devotion to work and has excellent initiative  
(b) Reasonably diligent and interested in his work with average initiative  
(c) Lacks sense of responsibility and is indifferent in work

9. **ABILITY TO INSPIRE CONFIDENCE, AND TO GET BEST OUT OF HIS STUDENTS :**

- (a) Excellent     (b) Good    (c) Poor

10. **INTEGRITY:**

- (a) Nothing has come to my knowledge which casts any reflection on his integrity. I certify for his integrity.
- (b) His reputation is of doubtful nature
- (c) He has to establish his reputation yet.

11. **SPECIAL ATTRIBUTES :**

Has the Faculty possess special characteristics and / or any outstanding merits or abilities which would justify an advancement and special selection for higher appointment, out of turn?  
If so, mention these characteristics briefly.

12. **Recommendations / Justification** about observational remarks made about the faculty under appraisal during the year of assessment.

Good Performance  
D. Suresh

Signature of Reporting / Reviewing Officer  
With seal and Date