

2.5.2. Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Institute has a practice of scrutinizing the question papers and answer scripts for correctness and uniformity. If any student has any grievance in the valuation process he / she can intimate his / her grievances either in person or in writing. The committee will sort out the grievance within three days.

If student is not happy with outcome of any decision of the department, then in order to maintain transparency a rule is there whereby the student can appeal with proper justification to the Principal or submit the grievance on the portal (<http://technonjr.org/grievance-redressal/>).

If a candidate has any grievance regarding University examinations, the candidate submits an application through the Head and it will be forwarded to the University for redressal.

The following measures are adopted for ensuring efficient grievance redressal mechanism for the benefit of the students.

1. If a student is absent for a test for genuine reasons, he/she is given a chance for writing retest at the discretion of the Director.
2. If a student is not satisfied with his / her performance in any particular test or examination, he/ she is given an opportunity to take up a retest on a later date with a different question paper.
3. If a student could not attend a particular laboratory examination for genuine reasons, he / she is permitted to appear for the examination within the prescribed slot.

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