

# AVIHS Consultancy & Engineering Service

Workshop : Eklingpura, Opp. Power House, Jhamarkotra Road, Udaipur-313002 (Raj.)

Ref. No.

Dated : 24/1/2017

Dear Manvendra Singh,

We are happy to inform you that your date of joining is confirmed to be the **27<sup>th</sup> of January 2017** at **AVIHS Consultancy and Services**.

The terms and conditions of the LOI are given below:

1. You will be offered the position of 'Technician' as a Level 1 beginner with AVIHS for the first 6 months. You would be paid a CTC of INR. 10,000/- per month during this time (INR 1,20,000 per annum)
2. On completion of six months of your employment with AVIHS
  - You would be moved to Level 2 with designation 'Service Engineer'.
  - You would be paid a salary of INR. 1,80,000/- per annum.
3. A Training Agreement for 24 months from your date of joining needs to be signed with AVIHS. A 20 days holiday will be granted for the final examinations of the candidate.

Please note that tax deductions, if any, would be applicable to all payments made by AVIHS to its employees.

Request you to please go through the terms and conditions mentioned above and respond with your confirmation of **acceptance by filling in the below template latest by 25<sup>th</sup> of January 2017**. Kindly send the filled in template to [cavihs@yahoo.com](mailto:cavihs@yahoo.com).

**Do let us know incase you are not in a position to join us or would like to postpone your date of joining.**

First Name	Kindly mention the same name as mentioned in your ID proof.
Middle Name	Kindly mention the same name as mentioned in your ID proof.
Last Name	Kindly mention the same name as mentioned in your ID proof.
Gender	
Date of Birth	DD-MM-YY
Email ID	
Contact Number	
Marital Status	
Communication Address	Please mention the city and state as well.
College Documents	No Objection Certificate.
ID Proof	Please send the scanned copy of your ID proof (PAN card or Voter ID or Passport or Driver License) along with this template.

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Please also note that your offer with AVIHS stands null and void in case we do not hear from you by 29-Feb-17.

In case you have any clarifications, feel free to write to us.

We look forward to you being a part of the AVIHS family.

Yours Sincerely,

Mr. K.D. Singh

Tech. Manager