

TO WHOMSOEVER IT MAY CONCERN

Dear Karan Khilolia,

This is to confirm that **Matrix Web Infotech** is offering an internship position **Management Trainee**, beginning **12 December 2017** and ending on **12 March 2017**. This employment will responsible to serve as a management trainee & coordinate with Sales & marketing for Website Designing, Logo & Trademark, Social Media Promotion, ISO Certification etc.

The location of the internship assignment will be in Udaipur. Your internship manger/ supervisor will be Mr. Deepak Chaudhary. You will be expected to work for 9 Am to 6 Pm and will receive Incentive & daily Allowance based on performance. Your employment identification number is MWI 20009

Your job responsibilities will include: Maintain Relationship with customers & new Acquisition of Clients.

On behalf of the company, I welcome you to **Matrix Web Infotech**.

Sincerely,

Mr. Deepak Chaudhary
(Founder)

