

Ref No: TTPL/HR-GR/0118052018 Date: May 17, 2018 Mr Sanjay Rajpurohit,

Subject: Letter of Intent

Dear Mr Sanjay Rajpurohit,

With reference to your interview at Teramatrix Technologies Pvt. Ltd., we intend to offer you the post of Software Engineer – Trainee with Teramatrix Technologies Pvt. Ltd., on the terms and conditions mutually agreed.

- 1. Date of Joining Monday May 21, 2018
- 2. Reporting Time: 10.30 AM

You would Report at our Jaipur Office, Address: 147, Heera Nagar, Jaipur

## Work Location: Jaipur

The detailed offer letter will be issued to you on complying with the joining formalities as per rules of the company. This offer of employment is subject to satisfactory verification of official documents to be submitted on the date of joining.

Please carry the following documents at the time of joining:

- 1. Proof of age
- 2. Copies of Educational and Professional Certificates
- 3. Appointment letter / Relieving certificate from the previous employer
- 4. Last pay slip received from the previous employer
- 5. Form 16 (TDS certificate)
- 6. Proof of Identity
- 7. Proof of Permanent Address
- 8. Five Passport Size photographs

As agreed by you, you shall join our company on or before 21 May 2018, failing which the offer shall stand withdrawn automatically unless extended at company's discretion

For and on behalf of Teramatrix Technologies Pvt. Ltd.

**HR Manager** 

Authorized Signatory

I agree to accept employment on the terms and conditions mentioned in the above letter of Intent.

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Signature of Associate

Date

## Teramatrix Technologies Pvt. Ltd.

Corporate Office: 860, JMD Megapolis, Sector-48, Gurgaon - 122 018, India +91 124 425 2993 info@teramatrix.in Regd. Office: Office No. 1, First Floor, A-2 Market CSC 264 LIG, Paschim Vihar, New Delhi - 110 063, India



## Terms of offer

- 1. You agree to sign a Service agreement for a duration of 2 yrs from the date of permanent employment
- 2. You agree to initial CTC for the Duration of probation of 6months will be INR 1,80,000/- (Including all components)
- 3. You agree to CTC on successful completion of probation period be INR 4,00,000/- (Including all components)

HR Manager

Authorized Signatory

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I agree to accept employment on the terms and conditions mentioned in the above letter of Intent.

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Date

Signature of Associate