

To,

Date: 02-Dec-19

Mr. Pankaj K. Dutta  
S/o Mr. Pallab Kumar Dutta  
B-18, RHB Colony  
Goverdhan Villas Ext., Sect- 14  
Udaipur

Dear Pankaj,

Welcome to **E Connect Solutions Private Limited**. With reference to your application and the subsequent interview with us, we are pleased to offer you the training for a period of six months as partial fulfillment of your course at your institute. You would be on job training as **Quality Analyst (Trainee)** on the terms & conditions as agreed mutually. Your training starts on **02<sup>nd</sup> Dec 2019** at our office on the following address.

**E Connect Solutions Pvt. Ltd, G-18, 19, 20, IT Park, Madri Industrial Area, Udaipur (Rajasthan)**

We have mutually agreed to appoint you as an Application Engineer on our regular rolls after your training period of six months. This appointment is subject to successful completion of your course and production of the degree certificate / Final year's mark sheet. On completion of your training and after your on roll recruitment you have agreed to your initial posting at our **Udaipur office**. In addition you may be required to travel anywhere in India based on the exigency of work.

In the event of your failure to produce the required documents for the employment, company reserves the right to Withdraw/ Cancelled without assigning any reason.

You would be needed to furnish the documents listed below well before your joining as trainee to complete your personal records. Please produce the original certificates at the time of joining for verification.

1. Photocopies of your educational qualification certificates (Except final year Mark sheet / degree Certificate can be submitted when available) after training.
2. Age proof (Birth certificate / School certificate)
3. Experience certificate and Relieving letter from your current employer, if applicable
4. Proof of last salary drawn, if applicable
5. Address proof (copy of Voter ID card / Passport / Driving License)
6. PAN card copy
7. Two recent passport size photographs
8. Previous Company PF/UAN number, if applicable
9. Security Cheque

The regular appointment letter will be issued to you after your joining as regular employee.

You will be signing a minimum **two year agreement** with the Company which includes your training for six months and a year and half post training, this will not include the leaves for final terms examination. In case you fail to serve the Company for the full term of 24 months for any reason or violates the provisions of this agreement, you (including surety) will pay the Company a liquidated sum of **Rs. 60,000/- (Rupees Sixty thousand only)** against the resource development efforts of the company.

This offer is valid subject to reference check. Please sign a copy of this 'Offer Letter' as a token of your acceptance. We wish you a bright future with organization and expect a long and fulfilling career with us.

For E Connect

Understood and Accepted

Authorized Signatory

Disclaimer: This document is classified as "Confidential" to the recipient and should not be disclosed in whole or in part to anyone else.

## EMOLUMENT SHEET

Date: 02-Dec-2019

Name: Pankaj K. Dutta  
Position: Quality Analyst (Trainee)  
Date of Joining: 02-Dec-2019  
Place of Posting: Udaipur

Stipend During training 12000/- pm

After completion of Six month of training period and assessment if you are confirmed for the on roll employment the emoluments would be as under:

1. Annual CTC Rs. 2, 40,000 subject to revision and recommendations after Training Assessment.
2. The above emolument shall be inclusive of PF, ESIC liabilities.

In case you are recommended for extended training for further term of three months, your stipend shall continue and the above structure would be applicable after successful completion of extension. The breakup of the CTC will be issued with the regular appointment letter on joining.

Please sign a copy of the 'Emolument Sheet' as a token of acceptance.

For E Connect

Authorized Signatory

  
Understood and Accepted

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