**NAAC Write-UP**

**6.3.5**

**Appraisal System**

The institution has performance appraisal system for teaching staff based on –

1. Subjects taken
2. Weekly load
3. Student feedback on teaching and punctuality
4. Higher education / FDP / Certifications done
5. Industry Project execution
6. Results of students based on subjects taught
7. Research papers / books / book chapters

The institution has performance appraisal system for non-teaching staff based on –

1. Laboratories
2. Maintenance of equipment
3. Student feedback
4. Skill enhancement by training and other means
5. Projects done by self and students
6. Other (Accounts / Administration)
7. Sincerity
8. Punctuality
9. Honesty
10. Completion of work in time
11. Minimum mistakes and error correction promptness
12. Behavior with students and faculties